



## **Introduction to Grant Writing and Researching Online Course**

This online course is divided into 4 sections:

- Researching Grant Opportunities
- Introduction to Proposal Writing
- Introduction to Preparing Budgets for Foundation Grants
- Professional Standards and Ethics of American Grant Writers' Association

Learning is individual and self-paced. Once a student registers, he is assigned an instructor who is a Certified Grant Writer® with at least 10 years of teaching and Grant Consulting experience. On the next business day following the date of purchase, the instructor will e-mail the student the course materials and assignments for the first section. The student may ask questions and correspond with the instructor by e-mail. Once the assignments are complete for a section, the next section's materials and assignments will be sent to the student by the instructor.

Students have 90 days from the date of registration to complete the 4 assignments, however most students complete the 4 assignments in 20 hours. A 90-day extension is available for \$100.00 for students who require additional time.

Students will need a computer with Word, Excel, and Adobe Reader software as well as an e-mail address. A Certificate of Completion is mailed to students who successfully complete all 4 assignments.

This course is intended to be the first course of a 2 course series. The second course is titled "Program Development and Proposal Writing". The second course may be taken as an online course or a 4-day workshop. We strongly recommend students enroll in the second course upon completion of the Intro course.

Prerequisites: A Bachelor's Degree is strongly recommended, but not required. A strong math aptitude is recommended to be successful in Budgeting. No previous experience in grant writing or budgeting is required.

An annual membership in American Grant Writers' Association is included with the course.

**Price per person: \$299.00**

**90-day Extension: \$100.00**